

# The Student Police Officer Contract

(formerly Terms and Conditions)

Date updated: 14 January 2021

This document sets out the terms and conditions between Brunel University London (the “University”; “we”; “our”; or “us”) and students on our programmes of study.

This Student Police Officer Contract contains important information which you need to read carefully prior to completing the registration process to ensure that

The University is committed to providing you with a challenging learning experience that can help you reach your full potential. The University strives to provide excellence in teaching and research and to enhance the student experience by focusing on the needs of ou





The University policies and procedures are in addition to the protections students have under consumer protection law, and do not impinge on their consumer rights.

## 2. Conditional offers

Your place will be subject to you meeting any offer conditions we or your employer tell you of in writing, such as obtaining particular qualifications and/or satisfying all necessary legal and other requirements to study here on your chosen programme (for example in relation to criminal record checks and disclosure, health checks and immigration clearance).

## 4. Health requirements

For some programmes (for example education, physiotherapy, occupational therapy and social work) you may be required to disclose certain information about your health and to undergo health checks. You may also have to produce evidence of immunisation against certain diseases in order to take up your place and/or continue with your studies. Our offer letter and information provided in relation to specific programmes on our website and in our prospectuses will tell you when such health requirements apply.

The University will consider whether the information resulting from any disclosure, health checks and/or immunisation history is compatible with you taking up your place or continuing on your programme.

For further information in relation to health requirements please contact your College.

## 5. Student support, health and welfare

The University is committed to creating an inclusive and supporting community, which promotes wellbeing and enables all students to achieve their full potential. Our commitment to prioritising and delivering a university-wide

approach to wellbeing is embedded in our Mental Health and Wellbeing Strategy. Student Services provide an extensive variety of support services to all students, to help ensure you have a supportive and productive experience whilst studying.

The Student Centre can help you throughout your student journey, from registration to graduation, and is comprised of three teams:

- Student Centre Advisors, who can assist with a wide range of enquiries that cross departments;
- Immigration Team, who provide specialist advice to international, exchange and study abroad students; and
- Student Support and Welfare Team, who can offer support and guidance on a range of personal, welfare and financial issues, as well

Further information about the student support services the University provides can be obtained from [Student Services](#) .

## 7. Payment of deposits, fees and other charges

Although you are not responsible for your tuition fees, it will be your responsibility to ensure that other applicable fees and charges payable to the University are paid when due , for example fees relating to Library Loans.

Where a third party (such as a sponsor or employer) is responsible for payment on your behalf, we will agree a contract for services with your employer which will outline the terms and conditions for payment.

If you cease to be a student of the University, because for example you cease to be employed by MPS you may still be liable for any outstanding fees and charges.

It is important that you read [Council Ordinance 11](#) and the [Student Financial Policy](#)

As part of the Registration (at the start of your course) and Enrolment Task (at the start of every subsequent academic year), the University

### Digital Transcripts and Certification

Student details, module, course and assessment- related information to produce secure digital academic transcripts and award certificates;

### Security Incident Database

Student photo, details and course -related information for security -related checks and the provision of emergency contact information;

### University Library System

Student and course and information for access to and allocation of library resources;

### Union of Brunel Students

Student and course information to enable the Union of Brunel Students to communicate with its members;

### Active Directory

Student and course details to allow access to the University network in line with the University's [Acceptable Computer Use Policy](#) and [Network Account Policy](#);

### University Timetabling System

Student, module and assessment- related data to allow for effective scheduling and timetabling of events;

### Student Services Specialist Satellite Systems

Student and course -related data to manage local activities, such as disability & dyslexia assessments and mental health advice.

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If I think the personal information the University holds about me is

or whilst on your programme. In such cases the University may take action against you under its [Admissions Policy](#) , [Student Misconduct and Professional Suitability procedures](#) , or other relevant policy or procedure.

The University is always looking to improve and enhance students' experience with us and we will engage in dialogue with our students throughout their studies, as well as with our teaching staff, and will actively seek feedback from these groups about how we can improve our service delivery to our students.

The circumstances that we describe in this section are not the only ones that may arise during your studies with us, but will give you some context as to when we may need to amend the contract (including the services and course). The section below provides you with illustrative examples of the type of changes that may arise as a result of the reasons set out in this section.

## When we can make changes to the contract

We can make changes to our contract (including to the services and/or course and/or our Student Handbook):

- to reflect changes in the law and/or professional, regulatory and/or statutory body and/or UKVI requirements;
- as required by government policy, regulatory requirements and/or guidance and/or a decision of a competent court or similar body;
- to comply with any requirement set by the Office for Students and/or any other regulatory body;
- to comply with accrediting body requirements;
- to deal with unavoidable changes in our academic and/or support staff;
- to address and/or to take steps in response to a security threat;
- to incorporate sector good practice guidance;
- in light of student feedback and/or external examiners' feedback;
- to reflect material developments in academic teaching, research and/or professional standards and/or requirements;
- minimum enrolment numbers / fall in future enrolment numbers;
- due to withdrawal of any relevant accreditation;
- to reflect changes made by a placement provider and/or withdrawal of a placement by a placement provider;

- to reflect changes made by a collaborative partner and/or the requirements of a collaborative partner;
- To preserve the health and safety of students and/or members of staff; and to implement public health guidance;
- for any other valid reason.

## What type of changes may be made?

The circumstances presented in the section above may result in a number of different changes being made by the University. We have set out in this section some examples of these changes and, to help you understand what they may mean for you in practice, we have done this by referring to those examples using the headings “major changes” and “minor changes”. The provisions of this section will apply depending on the type of change that is anticipated at the time.

### (i) Minor Changes (non- exhaustive list of examples)

- reasonable changes to the timetable for delivery of your course;
- reasonable changes to the number of classes/lectures and other teaching activity relating to the course;
- reasonable changes to the methods by which the course is delivered and/or assessed;
- reasonable variations to the content and syllabus of the course;
- changes to the location of your course teaching facilities, provided these are within the same campus and/or provided they are of equivalent quality as those advertised by us;
- additions and/or withdrawals of certain non- core modules on your course;
- changes to reading lists to deal to ensure the course remains as up to date as possible;
- procedural changes to our Student Handbook that help improve the same to your benefit;

(ii) Major Changes (non-exhaustive list of examples)

- changes to the way that we teach, supervise and/or assess a course to ensure that we are continuing to provide that course to you lawfully and/or in accordance with academic standards and quality;
- to make additions and/or withdrawals of certain core/compulsory modules on your course;
- changing our security procedures to such an extent as may materially impact on the way that you previously acted when on campus with us;
- significant changes to the location or specification of your course teaching facilities, which could include moving the course to a different campus or a location that is not located near the original delivery campus;
- to make significant changes to our Student Handbook that help improve them where the same are not to your benefit.

### **How we will tell you about changes to the contract once you are on your course**

For minor changes, the Taught Programme Office (TPO) or Programme Lead will notify you of these changes normally through the Virtual Learning Environment - Blackboard Learn (BBL) or via email, by providing you with as much notice as is in our view appropriate in the circumstances. Where possible, we will look to provide this notice to you in advance, but this may not always be possible.

If the University invokes its right to make changes in accordance with the above, it shall take all reasonable steps to notify the affected students and minimise any disruption to their studies.

The University has a [Student Protection Plan](#) in place which outlines the risks to the continuation of student's study, the mitigation measures in order to protect students, and the measures it will enact should these outcomes evolve.

The University will provide students with educational services with reasonable care and skill. The University will also provide students with a range of pastoral and support services in addition to the services being provided under this contract. Please note that the availability and scope of these pastoral and support services may be subject to change during your programme of study for a variety of reasons including, but not limited to, in response to funding arrangements and the needs of students. The University therefore maintains a discretion to vary and/or amend the availability and scope of pastoral and support services at any time.

## 15. Our liability

Nothing in this contract excludes any liability which it would be unlawful to exclude.

(a) What vi and

We will not be responsible to you for any of the following, (unless we have been negligent):

- damage to or theft of vehicles and bicycles parked on University property;
- damage to or theft of computer equipment (including infection with a computer virus);
- the loss or non- return of work submitted for assessment;
- injury arising from voluntary sporting activity/ies;
- personal injury or death except if caused by the negligence of University staff;
- loss of opportunity and loss of income or profit, however arising;
- any loss as a result of cyber fraud.

(c) We do not exclude or limit in any way our liability for:

- death or personal injury caused by our negligence or the negligence of our employees, agents or subcontractors;
- fraud or fraudulent misrepresentation; or
- any other matter which we are not permitted to exclude or limit our liability by law.

(d) Events outside our control

The University will note

