

# Terms and Conditions

Date of Publication: 29 July 2015

This document sets out the terms and conditions between the University and students on our programmes of study.

In addition to the contractual information sections contained in the undergraduate and postgraduate prospectuses and on our website as course descriptions, financial and general information, students will be subject to the terms and conditions stated in our offer letters and the University's Statutes, Council Ordinances and Senate Regulations and all University rules, policies and procedures from time to time in force.

The Terms and Conditions and Disclaimer contain important information which all students are advised to read before accepting an offer/registering.

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## 1. Mutual rights and obligations

The University is committed to providing you with a challenging learning experience that can help you reach your full potential. The University strives to provide excellence in teaching and research and to enhance the student experience by focusing on the needs of our students, seeking to instill a shared sense of inclusiveness, collegiality and community. It aims to equip versatile graduates with the confidence to apply what they have learned for the benefit of society.

The creation and management of an environment that is conducive to learning and research and to the enjoyment of a positive student experience requires all members of the University, staff and students alike, to treat each other with mutual dignity and respect. The University requires all its students to behave responsibly and to maintain standards of good conduct at all times. Anti which can be found in the College Student Handbook ([Behaviour on Campus](#)

([Code of Conduct](#))). Breach of the Code which constitutes Student Misconduct as defined by [Senate Regulation 6](#) may result in disciplinary action being taken by the University.

As a student you will be provided with the tuition and academic support associated with your programme. In addition the University offers extensive pastoral support such as support for learning and for your health and welfare.

Your place with the University will be conditional upon you registering at the start of your

record checks, disclosure of previous conviction details, health checks and immigration clearance).

Your offer letter will identify whether your offer is subject to you meeting specific conditions  
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The University provides an extensive variety of student support services including academic skills workshops, medical care through its ~~site~~ NHS Medical Centre, a free counselling service and (through its Disability and Dyslexia Service) support and advice to disabled applicants and students. If you have a disability or other support need you are strongly encouraged to disclose it to the [Disability and Dyslexia Service](#) application so that the University can seek to support you with your needs throughout your studies.

The University values inclusiveness and endeavours to ensure that all applicants and students are treated on the basis of their merits and abilities and that no one suffers discrimination or disadvantage on the basis of their gender, marital status, race, colour, ethnic or national origins, disability, sexual orientation, religion or belief, or age.

Further information about the student support services the University provides can be obtained from Student Services [Health, Welfare and Advice](#)

## 6. Immigration

The University is a sponsor for the purposes of sponsoring students who wish to study at the University from outside the EEA and has measures in place to ensure that it complies with its obligations under the current Immigration regime.

At the outset of the University's registration process and as part of the ~~University's~~ recordkeeping obligations, if you are student from outside the EEA you will need to provide the University with your passport and Biometric Residency Permit or other evidence of your permission to study at the University granted by UK Visa & Immigration (UKVI) and contact details (including UK address, telephone number and/or mobile telephone number).

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in the programme of your application or whilst on your programme. In such cases the University may take action against you under its Admissions Policy, Fitness to Practice Policy, Student Misconduct and Professional Suitability procedures, or other relevant policy or procedure.

## 11. Accommodation

The terms of any offer by the University (or any other party) to provide you with accommodation during your studies will be the subject of a separate accommodation contract and payment of accommodation fees and charges under that separate contract.

Check the [Accommodation pages](#) for general information and guidance regarding the provision of University accommodation.

## 12. Insurance

The University will not insure your personal possessions and you should consider making arrangements to do so yourself if you wish to have insurance in place.

Your right to cancel

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Lane, Uxbridge, Middlesex UB8 3PH ([admissions@brunel.ac.uk](mailto:admissions@brunel.ac.uk)). You may use the attached model cancellation form, but it is not obligatory.

- in order to implement enhancements recommended by the University's External Examiners or identified through quality assurance processes, for example Academic Programme Review;
- to respond to any changes in external funding arrangements; and/or
- to ensure compliance with best practice in the sector in the interests of students:

If the University invokes its right to make changes in accordance with the above, it shall take all reasonable steps to notify the affected students and minimise any disruption to their studies.

In the unlikely event that the University discontinues or does not provide a programme of study or significantly changes the content or syllabus of a programme, method of delivery or method of assessment of a programme or the location at which a programme is taught, (in each case either before or after a programme begins):

- the University will consider and implement any mitigation measures it concludes are reasonable and proportionate in the relevant circumstances, to minimise any disruption to students' studies
- the University will tell the relevant individuals at the earliest possible opportunity,
- the University will seek to offer the individual a suitable replacement programme at the University for which the individual is qualified (and subject to the individual student meeting relevant conditions for the programme);
- if the individual does not wish to accept the University's offer of a replacement programme or the University is unable to offer a replacement programme, an individual will be entitled to withdraw: (i) his or her application; or (ii) from the programme (as appropriate) by notifying the University in writing;
- in the event that the individual student withdraws, the University will make an appropriate refund of tuition fees and deposits paid.

The University will provide students with educational services with reasonable care and skill. The University will also provide you with a range of pastoral and support services in addition to the services being provided under these Terms. Please note that the availability and scope of these pastoral and support services are subject to change by your programme of study for a variety of reasons, including, but not limited to, in response to funding arrangements and the needs of students. The University therefore maintains a discretion to vary and/or amend the availability and scope of pastoral support services at any time.

Nothing in the Terms including this disclaimer excludes any liability which it would be unlawful to exclude.

The University will not be liable to you in any manner whatsoever for any failure or delay, or for the consequences of any failure or delay, in performance of any contract with you if it is due to any event beyond our reasonable control including, but not limited to:

1. strikes, lockouts or other industrial action or disputes (whether involving our workforce or any other party),
2. acts of God,
3. pandemic, quarantine or widespread illness (whether affecting our staff and/or student body or otherwise),
4. governmental requisitioning, emergency planning or provision,



5. war, protests, fire, flood, storm, tempest, explosion,
6. an actual, suspected or threatened act of terrorism,
7. riot,
8. civil commotion,
9. national emergencies,
10. breakdown of plant or machinery, or
11. default of suppliers or subcontractors.

Each of the provisions above is separate and severable. Accordingly, if any court or authority of competent jurisdiction finds any such provision to be illegal, unlawful, void or unenforceable this will not affect the remainder of those provisions which will continue in full force and effect.

## Notices

In the event that you need to contact the University, please send your communication in writing to the relevant Head of Department. If you are unsure which College to send your communication to, please send it to the Head of Student Services at [HOSS@brunel.ac.uk](mailto:HOSS@brunel.ac.uk)

If the University needs to contact you in writing, such communication will be sent to the last contact address provided by you through eVision. It is your responsibility to ensure that the contact address that the University holds for you on eVision is a current one.